

AGENDA

KERN COUNTY AUDIT ADVISORY COMMITTEE

Regular Meeting
Wednesday, June 16, 2021
Time: 10:00 A.M.

THIS MEETING WILL BE CONDUCTED VIRTUALLY VIA MICROSOFT TEAMS

On March 18, 2020, Governor Gavin Newsom Issued Executive Order N-29-20 (<http://www.gov.ca.gov/wp-content/uploads/2020/03/03.17.20-N-29-20-EO.pdf>) which includes a waiver of Brown Act provisions required physical presence of the Directors or the public to attend and participate at Brown Act meeting in light of the COVID-19 pandemic.

The Audit Advisory Committee hereby provides notice that as a result of the declared federal, state and local emergencies due to the COVID-19 pandemic, and in light of the Governor's orders, this meeting of the Audit Advisory Committee will not be physically open to the public. You may address the Committee via email or telephonically as outlined below. Consistent with the Executive Order, the Committee members may elect to attend the meeting telephonically and to participate in the meeting to the same extent as if they were physically present.

Based on guidance from the California Governor's Office and Department of Public Health, as well as the County Health Officer, in order to minimize the potential spread of the COVID-19 virus, please do the following:

- Call in to the designated call-in number at (831) 296-3421
- Conference ID: 639543162#

All agenda item supporting documentation is available for public review at County Administrative Office, 1115 Truxtun Avenue, 5th Floor, Bakersfield, 93301 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday, following the posting of the agenda.

STAFF RECOMMENDATION DISPLAYED IN CAPS

- 1) Call to order and roll call –
Committee Members: David Couch, Mike Maggard, Geoffrey King, Ryan Alsop,
Jordan Kaufman
Committee Staff: Mary Bedard, Margo Raison
COMMITTEE TO RECONVENE

CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT: ALL ITEMS LISTED WITH A "CA" ARE CONSIDERED TO BE ROUTINE AND NON-CONTROVERSIAL. THE "CA" REPRESENTS THE CONSENT AGENDA. CONSENT ITEMS WILL BE CONSIDERED FIRST AND MAY BE APPROVED BY ONE MOTION. IF A MEMBER OF THE COMMITTEE OR AUDIENCE WISHES TO COMMENT OR ASK QUESTIONS REGARDING AN ITEM ON THE CONSENT AGENDA, THEY MAY DO SO PRIOR TO A VOTE BEING TAKEN ON THE CONSENT AGENDA. A MEMBER OF THE COMMITTEE MAY REMOVE ANY ITEM FROM THE CONSENT AGENDA AND IT WILL BE CONSIDERED IN LISTED SEQUENCE WITH AN OPPORTUNITY FOR ANY MEMBER OF THE PUBLIC TO ADDRESS THE COMMITTEE CONCERNING THE ITEM BEFORE ACTION IS TAKEN.

- CA – 2) Minutes from January 8, 2020 Kern County Audit Advisory Committee meeting –
APPROVE
- CA – 3) County Administrative Office’s December 31, 2019, June 30, 2020, and December 31, 2020 Compliance and Accountability Reports–
RECEIVE AND FILE
- CA – 4) Auditor-Controller-County Clerk’s Fraud and Ethics Activity Report for the periods ending December 31, 2019, June 30, 2020 and December 30, 2020 –
RECEIVE AND FILE
- 5) Proposed revisions to Kern County Administrative Policy and Procedures Manual Chapter 6 to adjust committee meeting schedule –
APPROVE; MAKE RECOMMENDATION TO BOARD OF SUPERVISORS TO ADOPT REVISIONS
- 6) Auditor-Controller-County Clerk presentation of their prospective outlook and the adequacy of coverage –
HEAR PRESENTATION; DISCUSS; RECEIVE AND FILE

- 7) Auditor-Controller-County Clerk's presentation of countywide risk assessment and annual audit plan for fiscal year 2021-22 –
HEAR PRESENTATION; DISCUSS; RECEIVE AND FILE
- 8) Committee member announcements or reports –
- 9) Public comment –
- 10) Adjourn –

**AMERICANS WITH DISABILITIES ACT
(Government Code Section 54953.2)**

Disabled individuals who need special assistance to attend or participate in a meeting of the Kern County Audit Advisory Committee may request assistance at County Administrative Office, 1115 Truxtun Avenue, 5th Floor, Bakersfield, California or by calling (661) 868-3198. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.